

**MINUTES**  
**Green Building Incentive Task Force**  
**June 23, 2011**  
**City Hall, Room 209, 12:00 PM**

**1. Review and approve of GBITF minutes from May 26, 2011.**

Motion made by Getz, seconded by Shinberg. Approved 4-0. Marshall, Getz, Shinberg, Belleau in attendance. Staff in attendance: Ian Houseal, Mary Costigan.

**2. Review of Draft Recommendations by the Task Force to the Energy and Environmental Sustainability Committee.**

The Committee reviewed the draft recommendations.

There was discussion on the item I.1. The Task Force requested additional language to the effect of providing information to property owners on incentives available and including property owners in the description of the second bullet point.

There was discussion on item I.2. The Task Force discussed what the appropriate commercial square footage might be to require energy performance benchmarking. The Task Force discussed whether there should not be a requirement at all but rather a voluntary database. Costigan stated that a database might not be technically feasible. Houseal stated that he assumed it would be, but the recommendation would need to be contingent on the feasibility of creating a database. The Task Force recommended only a voluntary database and no recommendation of mandatory reporting.

There was discussion on item I.3, but there were no changes as written.

There was discussion on item I.4, but not changes were recommended.

**3. Review of Draft Changes to the existing Green Building Ordinance.**

The Task Force reviewed the draft amendments to the existing Green Building Ordinance. The Task Force discussed the minimum requirements of funding and moving the threshold to a higher level. No changes were recommended to what was presented in the draft.

Striking the change of use requirement was discussed at length. No changes were recommended to what was presented in the draft.

The adjustment was the square footage requirement for City buildings was discussed. The Task Force approved the changes.

The Task Force reviewed the LEED requirement for City buildings. Houseal was asked to read the section of the Sustainable Portland Plan that specified the LEED requirement for City buildings. The Sustainable Portland Plan states that City buildings will be LEED Silver. The Task Force recommended changing the draft to reflect City buildings being built to the LEED Silver standard.

There was discussion on meeting the ASHRAE 90.1 standard instead of the LEED standard for publically funded projects. The Task Force recommended the draft changes.

There was discussion on the waiver process. Costigan stated that the Board of Appeals was not the appropriate board for a primary waiver since their charge was appeals. The Task Force recommended that the Energy and Environmental Sustainability Committee consider the waiver process.

**4. Confirm Date for Next Meeting: The next meeting is currently scheduled for August 25, 2011.**

The Task Force did not schedule a next meeting. It was assumed that the Task Force had completed their charge and could conclude.

**5. Adjourn**