

1. Land Bank Commission Meeting

Documents:

LBC AGENDA 03082018.PDF

LBC MINUTES 02082018.PDF

PARK COMMISSION AND LAND BANK REPORT 2018-03.PDF



Commission Members: Tom Jewell, Patrizia Bailey, Simon Rucker, Meri Lowry, William Mann, Colleen Tucker, Roger Berle, Steve Morgenstein, and Councilor Justin Costa.

Land Bank Commission Agenda

March 8, 2018

5:00 PM

Portland, Maine City Hall

389 Congress Street, Room 24

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| I. | Citizen Comment Period | (5 min.) |
| II. | Agenda Items | |
| | i. Acceptance of Meeting Minutes: February 8, 2018 | (2 min.) |
| | ii. New Business | (20 min.) |
| | a. Stormwater Preserve/Camelot Farms – Tuck O'Brien | |
| | b. Land Bank/Parks Commission Ordinance Review Ad Hoc Committee - Ethan | |
| | iii. Old Business | (50 min.) |
| | a. Annual Land Bank Commission Report - Review and vote to approve the 2017 Annual Report to bring to City Council.
<i>Public comment will be taken on this action item.</i> | |
| | b. Update on Redlon Woods/TAPC Parcels
The Commission may go into executive session pursuant to 1 M.R.S. 405(6)(C) and (E) to discuss real estate negotiations and the City's legal rights and duties. | |
| | c. Oat Nuts Park Parcel Update
The Commission may go into executive session pursuant to 1 M.R.S. 405(6)(C) and (E) to discuss real estate negotiations and the City's legal rights and duties. | |
| | d. Forest Ave. Parcel abutting Riverton Elementary School.
The Commission may go into executive session pursuant to 1 M.R.S. 405(6)(C) to discuss real estate negotiations and the City's legal rights and duties. | |
| | e. Paper Street Update | |
| | f. Verizon Pines (Davis Farm Road) Update | |
| | g. TAPC List Update | |
| | iv. Communications/Updates | (10 min.) |
| | a. Parks Commission Report - Meri | |
| | b. Monthly Parks Report - Ethan | |

The Land Bank Commission is responsible for identifying and protecting open space resources within the City of Portland. The commission seeks to preserve a balance between development and conservation of open space important for wildlife, ecological, environmental, scenic or outdoor recreational values.



In attendance: Commission Members: Tom Jewell, Patrizia Bailey, Meri Lowry, Colleen Tucker, Roger Berle, and Steve Morgenstein. Portland Trails Representative Kara Wooldrik. City Staff: Doug Roncarati, Ethan Hipple, and Alli Carroll.

Land Bank Commission Minutes

February 8, 2018

5:00 PM

Portland, Maine City Hall
389 Congress Street, Room 24

Tom called the meeting to begin at 5:10 PM.

I. Citizen Comment Period

There are no citizens present to make a comment at this time.

II. Agenda Items

i. Acceptance of Meeting Minutes: January 11, 2018

Colleen moved to accept the January 11, 2018 meeting minutes. Roger seconded. Pat abstains. Passed with four in favor.

ii. New Business

a. Camelot Farm Development Status Update

Pat explained that the developers will soon have the proper permits. They will start digging in Spring and have a forty-five-month timeline to build. Trying to make development as compact as possible. They are still open to continue the discussion to work with Portland Trails and Land Bank about the twenty-four acres of open space. Kara and Doug explained the land on a map presented over the projector.

iii. Old Business

Roger moved to go into executive session to discuss Redlon Woods/TAPC parcels, Oat Nuts Park parcel, and Forest Ave. parcel abutting Riverton Elementary School. Pat seconded. Passed unanimously.

a. Update on Redlon Woods/TAPC Parcels

Executive session pursuant to 1 M.R.S. 405(6)(C) and (E) to discuss real estate negotiations and the City's legal rights and duties.

b. Oat Nuts Park Parcel Update

Executive session pursuant to 1 M.R.S. 405(6)(C) and (E) to discuss real estate negotiations and the City's legal rights and duties.

c. Forest Ave. Parcel abutting Riverton Elementary School.

Executive session pursuant to 1 M.R.S. 405(6)(C) to discuss real estate negotiations and the City's legal rights and duties.

Tom moved to come out of executive session. Colleen seconded. Passed unanimously.

Meri entered the meeting at 5:30 PM.

d. Paper Street Subcommittee

Land Bank Commissions part in this topic is done as of right now. This topic will stay on the agenda for future updates from City staff on its progress.

e. PATHS update

Will be changing this update title to "Improvements to Land Bank Properties". There will be continued efforts to remove invasive plants from the meadow area at PATHS. Riverton Trolley Park and Evergreen Woods are priorities for conservation groups that could help make improvements.

f. Verizon Pines (Davis Farm Road) Update

Also known as Consolidated Communications. It is still on Roger's hands. Ethan said that this area is part of Jeff Tarling's tree tour if anyone wanted to join in the Walk in the Park Series.

g. TAPC List Update

Pat confirmed that the Land Bank Commission is waiting for a new list from staff. Doug and Ethan agreed and stated that they haven't seen anything yet.

h. Annual Land Bank Commission Report

Simon was not able to attend but a draft of the annual report was included in the packet Alli provided for Commissioners. Pat suggested that accomplishments should include that they added property to the Land Bank. Tom suggested the PATHs project, pictures of it, and pictures of Redlon Woods. Commissioners agreed to look over this draft and that they will vote to accept the annual report next month.

iv. Communications/Updates

a. Monthly Parks Report – Ethan

Ethan explained that the Parks Conservancy has a board now. The Parks Commission Chair and himself have voting seats. Currently, they are working on an MOU and looking for an Executive Director.

Meri briefly updated the Land Bank Commission on the Parks Commission's last meeting. They spoke of the new Parks Conservancy and is moving forward with subcommittee projects for the year.

Steve moved to adjourn the meeting and Colleen seconded. Passed unanimously.



Sally L. DeLuca
Director

Department of Parks, Recreation & Facilities

Ethan Hipple
Deputy Director

Department of Parks, Recreation & Facilities

Memorandum

TO: Parks Commission and Land Bank Commission

FROM: Ethan Hipple, Deputy Director, Parks, Recreation and Facilities Department

SUBJECT: Parks Division Update

DATE: March 2018

Park Map

Published "[Portland Park Finder Map](#)", an online tool developed to make it easier for residents and visitors to find neighborhood parks, playgrounds, athletic facilities, trails and more. With professional photographs from Portland's own Corey Templeton, and layers for parks, open spaces, multi-use trails, community gardens, dog parks, playgrounds, winter recreation and athletic facilities, users can view just the specific types of amenities they are looking for. On city website under Parks, Recreation and Facilities/Places/Park Finder Map or goo.gl/psDCjy

Ft Gorges

Working with various city divisions to create guidelines for special events at Ft Gorges. Currently the city does not allow special events or gatherings over 25 people due to logistical, accessibility and safety issues. Many of the safety issues have been addressed through Army Corps of Engineers project, and staff are working on addressing accessibility and logistical issues. If accessibility issues can be addressed and improved, events could take place in 2018.

Oakhurst Dairy Tree Program

Met with Oakhurst Dairy owners concerning Oakhurst Tree Trust to fund tree planting efforts. The aim is to use the funding to achieve 100% replacement of all removed trees so that our tree inventory does not shrink.

Trust for Public Land 10 Minutes to a Park Program

Reviewed Trust for Public Lands park map, and provided parcel and GIS corrections for TPL staff to update map errors to increase percentage of Portland residents that live within 10 minute walk from a park. Portland has the potential to be the first city on the East Coast to achieve 100% of residents living within 10 minute walk of a park.

Baxter Woods Dog Owner Education

Baxter Woods sees an extraordinary amount of dog-use. In recent years, issues with certain dog owners have caused negative impact to the landscape as well as other users of the park: failure to dispose of dog waste, stormwater pollution, injuries to runners and bikers due to dogs at large. Staff are working on an educational campaign to create positive expectations for dog-owners, in the hopes that self-policing amongst dog owners can alleviate some of the issues and enable the city to continue



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Department of Parks, Recreation & Facilities

Ethan Hipple
Deputy Director

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off-leash use at Baxter Woods. Educational signage has been developed and signs have been delivered for Spring 2018 installation.

Hall School Playground Install

This new large-scale school playground will be installed Fall of 2018. Staff have been integrally involved in design and will be overseeing installation, site work, and plantings.

Friends Group Survey

Created online survey for Friends Groups and Neighborhood groups to collect data on volunteer service hours and projects completed.

Payson Park Rail Jam

Coordinated Rail Jam event at Payson Park Terrain Park on February 17. Given that all natural snow had melted, city crews and Seabreeze Landscaping trucked in snow and blew it up onto the hill, creating a 3 foot deep snow surface that lasted through the Winter Vacation week. The event attracted 150 people and was a publicity and fundraising event for the Skatepark Expansion at Dougherty Field. The event was co-sponsored by City of Portland, Long's Board Shop, Vans, GNU snowboards, Portland Pie and Eli's soda.

Winter Parks Operations and Plowing

Parks Division Staff are responsible for clearing of 120 miles of sidewalks, as well as school parking lots, fire stations, and city buildings.

Stormwater Projects in Parks

Working with Stormwater Division concerning impacts to parks from multiple projects: Bedford Stormwater project will require multiple crossings of Back Cove Trail. Trail access will remain open with detours. Project starts Spring 2018.

Multi-million gallon stormwater detention tank will likely be installed under Preble St athletic field. Field will be unusable for up to two seasons, but the project will make it possible to raise the elevation of the field which will reduce or eliminate saltwater intrusion from storm surges. This will result in a greatly improved field with much better turf conditions. Project starts late Fall 2018.

Budget Season

Department budget has been submitted to City Manager and Finance Director for review.

Parks Conservancy

Parks Conservancy Governance Committee working to finalize MOU with City, Executive Director Position Description, and Board By-Laws. Next order of business is to hire an Executive Director with significant fundraising experience.



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Department of Parks, Recreation & Facilities

Ethan Hipple
Deputy Director

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Park Projects Update

Staff are working on the following funded CIP/Park Improvement projects:

- Cousins Memorial Reconstruction: out to bid
- Deering Oaks Playground Improvements: Zip line and net climber coming Spring 2018.
- Evergreen Cemetery Stevens Ave Wall: 100% complete
- Fort Gorges Preservation Plan: Design complete.
- Futsal Court, Fox Field: Funded by CDBG, planning for Spring construction
- Hall School Playground: Design complete, staff will be managing construction
- Island Playground Improvements: funding secured, out to bid for spring installation.
- Lincoln Park Fence Restoration: funding secure, design and specs 90%, approved by Historic Preservation Board
- Lyman Moore Athletic Facility Drainage and Reconstruction: funding and design complete, out to bid, summer install.
- Park Signs: funding secured, spring install.
- Payson Playground improvements, summer install.
- Payson Softball Title IX restroom and locker room improvements: funding secured, spring installation

"A Walk In the Park" Series

Planned spring and summer series of walks and talks in Portland Parks. Highlights include Tree Bus Tour, Park History Bike Slow Ride, Peaks Island Bike Slow Ride, Edible Plants Walk, and more.

- More info at: <http://www.portlandmaine.gov/1990/A-Walk-In-The-Park-Tours-and-Talks>